**Leonardtown High School Band Boosters**

Held: April 11, 2024

Leonardtown High Band Room (Mr. Martin’s Room)

1. **Call to Order** 
   1. Jae Pfeffer called the meeting to order at 5:39 PM.
2. **Roll Call**
   1. Officers Present for the Meeting
      1. Jae Pfeffer, President
      2. Tina Romanowski, Vice President
      3. Trista Hutchison, Treasurer
      4. Christina Morazes, Recording Secretary
      5. Nick Morazes, Corresponding Secretary/Webmaster
      6. Mr. Martin - Absent
3. **Approval of Minutes**
   1. It was motioned by Nick and seconded by Tina for approval of the [meeting minutes of March 13, 202](https://docs.google.com/document/d/1b5xnUH3v5y5YON3d0W3PjUQ_TRewITnC9rbWo5qJ_Fc/edit?usp=sharing)4
      1. All in favor to accept minutes: Unanimous
      2. Christina to send minutes to Jae.
4. **Treasurer’s Report**
   1. Trista provided copies of the March 2024 Treasurer Report and Balance Sheet
      1. Expenses:
         1. Insurance premium paid $415 ($10 below budget)
         2. No requests for mileage to be reimbursed.
            1. Action: Christina – Draft thank you note for indoor truck driver.
      2. Income:
         1. Some funds were received from calendar fundraiser after the end of the 31 March deadline. 15 students participated; $2,244 raised from fundraiser (line-up did not change w/ add’t $16)
         2. $121 from photo fundraiser
5. **Elections**
   1. Current Nominations
      1. President – Tina Romanowski
      2. Vice President – Christina Morazes
      3. Web Master/Corresponding Secretary – Jay McKulka
      4. Recording Secretary – Brigette Heckathorn
      5. Treasurer – Trista Hutchison
   2. Call for additional nominations??? None…
   3. Motion for consolidated vote made by Jae… Nick 2nd… Unanimous “all in favor”.
   4. Budget review in May…
      1. Open discussion to discuss changes (work session)
6. **Old Business**
   1. Fund Raisers Status
      1. Calendar Fundraiser: $2,244…
         1. Top 5 have lunch w/ Mr. Martin..Monday 15, w/ pizza
         2. Top 5: Addison, Tyler, Ashlynn, Nick and Ely
         3. Ari wins the $25 VISA gift card
      2. May – King/Queen of Band: Held at banquet. 13 seniors (7 queens, 6 kings)
         1. Jae has mason jars
      3. Blue Crabs Game Day: June 29, 6:35pm, Toby Keith tribute night ($5 for each $15 ticket sold)
      4. Square Fees Update: Cannot reduce fees. Use Venmo instead!
         1. Trista to look at CPFCU POS as an option. What is their fee?
   2. Bank Account Plan
      1. Met with CPFCU; list of required documents; meeting minutes for the officers must be provided w/ Pres signature; bylaws; rules and responsibilities; photo IDs, tax info with; approval process ~ 2 weeks; time required to get signature cards ready; cashier check is best option (b/c of 7 day hold); keep in mind in case we need money; $5 req’d to open account; print debit cards in house; VISA/MC go out; agreed to do after elections; letter from Mr. Copsey; letter of direction (sign and dated)
         1. Trista to check on who needs to sign with PNC (1 or 2 signatures)
         2. Only Tina and Trista need to be available for CPFCU signatures
      2. Jae asked for exact language that needs to be in Letter of Direction
      3. Documentation should be provided by 30 April (prior to next Board meeting)
   3. Band Banquet (May17)
      1. Sign-up Genius:
         1. Food was a little “lite” last year
            1. More specific on food, drinks and quantities
            2. What if we did not do the pot luck??? No….
            3. No pour drinks… everything will be single use.
         2. Space was tight
            1. Asking for RSVPs won’t mean we would turn away people
            2. Trista suggested the outdoor patio? No food outside!
            3. Nicholas suggested the hallway (COA 2)
            4. Addison suggested using TAM classroom (COA 1)
            5. Jae/Jay requesting to meet with Ms. Kelly
      2. Banquet Program/Slides
         1. Complete: Tina has provided
      3. Decorating Committee; set-up decorating starts at NOON; balloon arches available at Hobby Lobby; Jae has balloon filler
      4. A few parents requested that future timing (date) of band banquet be reconsidered to not coincide with 8th grade dance and Senior sunset.
   4. Trailer Status
      1. Indoor competition season is done. No leaks.
         1. Took a beating on the drives to PA. Trailer held very well.
      2. Nicholas believes we can get 5 more years out of current trailer.
      3. Lots of conversation; table until next board
         1. Several donors on hold waiting for trailer replacement determination.
7. **New Business**
   1. School Board
      1. 501C Determination Letter - Provided
      2. Certificate of Liability Insurance – Provided
      3. Statement from Account at end of FY – Available 15 June
      4. Schedule of Fundraisers
         1. Monthly Dine & Donate
         2. Calendar
         3. Cookie Dough Sale
         4. Flower Sale
      5. Officers/Volunteers running fundraisers
         1. Tina
         2. Ashlee Marcum
   2. Needs of the Band
      1. Uniform Supplies (prioritized)
         1. Satin buttons
         2. Tuxedo Pants (need sizes 30-38)
         3. All tuxedo shirts need replacement
         4. Uniform bags
      2. Christy Orthner agreed to be Uniform Lead for next year
8. **Next Meeting Information**
   1. The next meeting is currently scheduled to take place on Thursday, May 9, 2024, at 5:30 PM.
9. **Adjournment**
   1. Jae Pfeffer adjourned the meeting at 6:43 PM.