

Band Booster Meeting Minutes  
3/09/2023. 5:30 PM  
LHS Band Room

**Board Members Present:**

Penny McKay  
Jay McKulka  
Nick Morazes  
Dave Hertzbach  
Jae Pfeffer

**Other Members Present:**

Hunter Martin  
Mr. Pinto  
Trista Hutchison  
Sarah Watts  
Kathleen Hammett  
Tina Romanowski  
Christy Orthner  
Bridget Heckathorn  
Mr. Heckathorn

**Minutes:**

1. Discussion of board positions for next year and if By Laws need to change.
  - a. Discussions:
    - i. Trista Hutchison is willing to do Treasurer.
    - ii. Tina Romanowski is willing to do Rec. Secretary.
    - iii. Jae Pfeffer is willing to do President.
    - iv. Jay McKulka is willing to be on the board but the by laws need to change since he is no longer an employee of SMCPS.
    - v. We may need to re-think position volunteers, as Jay McKulka can not serve another consecutive term as Vice President.
    - vi. Posting of position descriptions should be posted on social media to inform parents, but Jae didn't have Kathleen's email address.
  - b. Actions:**
    - i. Jae Pfeffer will update the By Laws and provide to the President and Executive Board, to allow review and presentation at the April meeting by the President (Penny McKay).
      1. Proposed Change in Article III, Section 1, item D from Leonardtown High School to SMCPS to allow greater flexibility of who can designate a representative.
    - ii. Jae Pfeffer to provide position descriptions to Kathleen Hammett.

- iii. Kathleen Hammett to post descriptions on Social Media.
  - iv. Mr. Martin to request Jay McKulka be a designate representative of either LHS or SMCPS.
- 2. Review of the Treasurer's Report
  - a. Report provided
  - b. Currently on tract to profit \$6000 this year.
  - c. Still working tax issues
    - i. There appears to be a concept of how to move forward.
    - ii. Many tax professionals are unwilling to assist due to client load and it being tax season.
    - iii. Incorporation must be updated with the State.
  - d. Action:**
    - i. Dave Hertzbach to renew State Incorporation.
- 3. Liability policy
  - a. The insurance policy has been reviewed and renewed.
  - b. Discussion of limits of liability was had and general consensus was that it is adequate for the level of risk the Boosters assumes as an organization.
  - c. Huge thank you to Trista Hutchison for taking the time to review the policy and inform the Boosters with information and recommendations.
  - d. Action:**
    - i. Nick Morazes to update the volunteer page with a short disclaimer.
    - ii. Mr. Martin to update the Handbook with the same short disclaimer.
- 4. Trailer
  - a. Preventative maintenance issue did not result in actionable out come, Nick will take the trailer to some other folks to get a quote after indoor season is over, after April 2.
- 5. Exhausting Band School Accounts
  - a. Mr. Martin was informed all school activity/sports would be required to zero accounts or the school would take the money at the end of the year.
  - b. Action:**
    - i. Mr. Martin to inform the Boosters of policy change to the group can discuss how best to support the band with the change in policy.
- 6. Parent request.
  - a. Parent volunteer requested items via Email to Penny McKay for organizational materials and furniture.
  - b. Discussion was had of band needs and priorities. Membership agreed a clean up/out is needed but large purchases will need to wait until later.
  - c. Action:**
    - i. Penny McKay to respond to the requesting parent.
    - ii. Jae Pfeffer to organize a Uniform Closet and Booster Cabinet clean out.
- 7. NEXT MEETING 4/13